

**Agreement for Driver Education Course (17 and under) / VA Driver Manual Course (17 and under)**

***Aim High Driving School LLC***

*515 S. Main St., Rocky Mount, VA 24151 /  
1315 2<sup>nd</sup> St. S.W., Suite B1, Roanoke, VA 24016*

*(540) 904-7381*

This agreement entered into this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ between Aim High Driving School LLC, located at 515 S. Main St, Rocky Mount VA 24151 and

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male \_\_\_ Female \_\_\_ Email Address: \_\_\_\_\_

Permit/License Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Are you taking any medications: Yes \_\_\_ No \_\_\_ If yes, please describe:

\_\_\_\_\_

List any other medical conditions and/or learning disabilities: \_\_\_\_\_

\_\_\_\_\_

**The Following Conditions Need To Be Understood Before Enrolling:**

1. The course consists of 36 periods of instruction for those 17 and under, at a cost of \$240 (if combined with Behind the Wheel, \$480 total). Each Driver Education period is 50 minutes long. Payment in full is to be made at the first session, unless other arrangements have been made.
2. Students will receive no more than four (4) periods of instruction on weekends and holidays, and no more than two (2) periods of instruction on regular school days.
3. Students will be notified by phone in the event the school cancels class. Cancelled classes will be made up at the end of the course.
4. On weekends, classes can be held between the hours of 8 a.m. and 8 p.m. and 5 p.m. to 9 p.m. on regular school days. (See instructor for more specific times/dates.)
5. A refund of all fees paid will be made upon request if the school is not capable or willing to begin instruction within 30 calendar days from the date agreed upon in the contract.
6. This contract is valid for six (6) months from the first classroom session.
7. School does not guarantee that any students will pass the state license examination or that the student can secure a license, or that the student will be guaranteed employment upon completion of any course instruction.
8. Replacement of DTC-B will be a \$20 processing fee.

9. Students are fully accountable for their conduct. Any damage done by a student to school property, building, or parking lot will result in the student being immediately dropped from the program with no refund given. Any payment necessary for the damage will be the responsibility of the student and/or parent/guardian. Criminal activity will be reported to the local authorities, as well as the student's parent/guardian.
10. Sleeping, talking or cell phone use is not allowed during class lectures, videos, or in the automobiles during drive or observation time. Anyone found sleeping, talking or using their cell phones during these times will be considered absent and will not be given credit for their attendance. All students agree to keep areas in the building, classroom, parking lot and automobiles clean from litter and debris.
11. Any students suspected of being under the influence of alcohol or drugs while attending class or road instruction will be immediately dismissed from the program. A conference will be held with the parent/guardian and the authorities will be notified. Also, no refund will be given.
12. ATTITUDE and MATURITY are an important part of this course. Any student who is found to be DISRUPTIVE or DISRESPECTFUL to the instructor, other students or anyone associated with Aim High Driving School LLC shall be dismissed by the instructor at the instructor's discretion. The refund policy shall apply.
13. The driver training school is not required for students who obtained a learner's permit at age 18 years and over and who have held the learners permit for at least 60 days.
14. There will be an additional fee for make-up sessions for any missed classes. A \$60 fee will be charged for making up the four classroom sessions (50 minutes each) in a four-hour class. A \$30 fee will be charged for making up the two sessions (50 minutes each) in a two-hour class. If the student's absence is due to a medical emergency, a doctor's excuse will be required and all make-up fees will be waived.

If the student cannot take or complete the driver's education program, the refund policy is as follows:

1. Refund of the tuition MINUS a twenty-five (\$25.00) processing fee, before the program starts.
2. Dropping or being dismissed from the program after the program begins, NO refund will be given.

We have read this contract and agree to abide by the conditions and terms of this contract:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Rep. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby request/give permission for my son/daughter \_\_\_\_\_, to be enrolled in a state approved classroom instruction program with Aim High Driving School LLC.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DMV is committed to promoting transportation safety through the certification of quality training programs. If you have comments or concerns about this course, call toll free: 1-800-885-5790 or email [dmvclu@dmv.virginia.gov](mailto:dmvclu@dmv.virginia.gov)**