

Agreement for VA Driver Manual Course

Aim High Driving School LLC,

515 S. Main St., Rocky Mount, VA 24151 / 302 S. Locust St. Suite #1, Floyd, VA 24091 /

1315 2nd St. S.W., Suite B1, Roanoke, VA 24016

(540) 904-7381

This agreement entered into this _____ day of _____, 20_____ between Aim High Driving School LLC, located at 515 S. Main St, Rocky Mount VA 24151 and

Full Name: _____

Date of Birth: _____ Male _____ Female _____

Email Address: _____

Customer ID #: _____ Social Security #: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone Number: _____

Emergency Contact Person: _____ Relationship: _____

Phone Number: _____ Alternate Number: _____

Are you taking any medications: Yes _____ No _____

If yes, please describe: _____

List any other medical conditions and/or learning disabilities:

The Following Conditions Need To Be Understood Before Enrolling:

1. The course consists of 8 hours of instruction for over 18 years of age, at a cost of \$200. Payment in full is to be made at the first session, unless other arrangements have been made.
2. Students will be notified by phone in the event the school cancels classes. Cancelled classes will be made up at the end of the course.
3. A refund of all fees paid will be made, upon request, if the school is not capable of or willing to begin instruction within 30 calendar days from the date agreed upon in the contract.
4. This contract is valid for 60 days from the first classroom session.

5. School does not guarantee that any student will pass the state license examination or that the student can secure a license, or that the student will be guaranteed employment upon completion of any course.
6. Students are fully accountable for their conduct. Any damage done by a student to school property, building, or parking lot will result in the student being immediately dropped from the program with NO refund given. Any payment necessary for the damage will be the responsibility of the student. Criminal activity will be reported to the local authorities.
7. Sleeping, talking, or cell phone use is not allowed during class lectures, videos, etc... Anyone found sleeping, talking, or using their cell phones during these times will be asked to leave and not be given credit for their attendance.
8. All students hereby agree to keep areas in the building, classroom; parking lot and vehicles clean from litter and debris.
9. Any student suspected of being under the influence of alcohol or drugs while attending class or road instruction will be immediately dismissed from the program and the authorities will be notified. Also, no refund will be given.
10. ATTITUDE and MATURITY are an important part of this course. Any student who is found to be DISRUPTIVE or DISRESPECTFUL to the instructor, other students or anyone associated with Aim High Driving School LLC shall be dismissed by the instructor at the instructor's discretion. The refund policy will apply.
11. Attendance at a driver training school is NOT required for students who obtained a learner's permit at age 19 years and over and who have held the learner's permit for at least 60 days.

In the event that the student cannot take or complete the VA Driver Manual program, the refund policy is as follows:

1. Refund of the tuition MINUS a fifty dollar (\$50.00) processing fee, **before** the program starts.
2. Dropping or being dismissed from the program after the program begins, no refund will be given.

We have read this contract and agree to abide by the conditions and terms of this contract:

Students Signature: _____ Date: _____

Student Print: _____ Date: _____

School Rep. Signature: _____ Date: _____

DMV is committed to promoting transportation safety through the certification of quality training programs. If you have comments or concerns about this course, call toll free: 1-877-885-5790 or email dmvclu@dmv.virginia.gov